



CABINET FOR HEALTH AND FAMILY SERVICES
Department for Community Based Services
Division of Protection and Permanency

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PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 24-18

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Vanessa Hunter, Assistant Director II
Division of Protection and Permanency

DATE: July 15, 2024

SUBJECT: SOP 19.3.1 Assigning Reports Involving the Division of Guardianship Employees
Cabinet for Health and Family Services
SOP 20.8 Investigations Involving Division of Guardianship Employees

The purpose of this transmittal letter is to notify staff of edits to the following SOP:

[SOP 19.3.1 Assigning Reports Involving the Division of Guardianship Employees Cabinet for Health and Family Services](#)

[SOP 20.8 Investigations Involving the Division of Guardianship Employees](#)

This update reflects necessary changes related to the Division of Guardianship Services moving from the Department for Aging and Independent Living (DAIL) to the Department for Community Based Services (DCBS). All references to DAIL have been removed or changed to DCBS.

If you have any questions regarding this transmittal letter, please contact:

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